

Questions to ask on a Job Interview

General Information

Size of department?
Structure of the department (different tracks, disciplines, etc)?
Number of faculty at each rank?
Future expansion of the department?
Department's standing within the University?
How are grad students matched with faculty? How are admissions handled?
How long does it take grad students to finish the program?
Research vs. clinical emphasis?
Relationship between subdisciplines within the department?
Relationship between this department and other departments?

Responsibilities

Teaching load – first year reduction?
How do you pick your courses
Practicum supervision – how much, teaching reduction?
Summer teaching
Tenure – rate, expectations (pubs, grants)
University/Dept. committees – how many, how assigned?

Grants/Research

Relationship with local school districts, hospitals, etc
Internal university grants available?
Overall time left to do research each week
How are the grad students/undergrad?
Relationship with IRB

Location

Commuting distance
Cost of living

Jr Faculty

Collegiality
Jr-Sr relations
Why did they decide to come here?
Collaboration encouraged?

Questions for negotiating stage

Resources

Lab space
RA/TAs – how many, how assigned?
Secretaries, photocopies, postage, long distance, parking?
Computer equipment/support
Library services
Mentorship for junior faculty

Benefits

Travel funds, professional memberships
Medical, Dental, Retirement, etc
Summer funding